

2024 Terms & Conditions

1. All sponsorships, exhibition booth and display space sales are accepted at the discretion of the Tertiary to Work Committee and will only be confirmed following receipt of a booking online registration. Allocation of stands will be on a 'first-in, first-served' basis.
2. Exhibitor representatives will be required to follow any government/university rules in place at time of the event in order for Tertiary to Work to host a COVID safe event. This could include providing vaccination status, practicing good hand hygiene, wearing masks, venue capacity changes or other requirements as imposed.
3. The Tertiary to Work Committee reserves the right to vary the quoted prices in accordance with any change to the legislated rate of the GST which is currently 10% and is applicable to all goods and services offered. All prices in this document are inclusive of GST.
4. Security: Exhibitors must make provisions for the safeguarding of their goods, materials, equipment and displays at all times. No liability is accepted by the Tertiary to Work Committee, Events Manager, the exhibition company, or the venue for any loss or damage to equipment.
5. Exhibitors must advise the Tertiary to Work Committee of any potential security risks to their attendance at the event and discuss contingencies to alleviate these risks, including potential non-attendance.
6. Furniture: The exhibition company constructing the trade exhibition booths will forward a furniture catalogue on receipt of deposit by the Events Manager.
7. Additional Representatives: Two representatives are complimentary with the registration of an exhibition booth or space. Additional organisation representatives are welcome to attend at the cost of **\$35 per person** (includes lunch).



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For more information regarding Tertiary to Work, please visit <https://www.tertiarytowork.com.au/>

For assistance with the booking process, please contact ttw@con-sol.com or call 02 6285 3000

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8. Upon registration, booth and display space exhibitors will be provided an email confirmation, a link to register attendees, information on where and how you can deliver exhibition items to the venue and available parking options. The event will open to students at 11am and close at 3pm.

9. All items brought into the venue by an exhibitor must be removed no more than 1 hour after the end of the scheduled event time, or will be disposed of by the Tertiary to Work Committee.

10. The Tertiary to Work Committee reserves the right to alter these conditions, if warranted due to changed circumstances and with prior notice to the exhibitor. The Tertiary to Work Committee will have final determination of any display content or arrangements in so far as it may affect the overall presentation and conduct of the exhibition.

11. The Exhibit company, the Tertiary to Work Committee, the Events Manager (Conference Solutions) and the venue/s shall be indemnified and held harmless in respect of all costs, claims, demands and expenses to which they may be subject as a result of loss, injury, damage arising to any person or equipment during the duration of the exhibition, including set up and dismantle times. Please therefore ensure that your insurance will cover your involvement in this exhibition.

12. Cancellations must be in writing. Full fee is payable if cancelled after:

Sponsors - 24 January 2024

Exhibitors - 07 February 2024

13. COVID related cancellations: In the case that any of the in-person events are cancelled due to university or government-imposed restrictions, TTW can refund up to \$800 of the in person event price of \$1400 (Day 1), \$200 (Day 2) for organisations registered. If restrictions are imposed up to 2 weeks from the event start date, no refund can be provided.



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